

Internship Opportunity:
Community Conservation and Recreation
National Park Service: Rivers, Trails & Conservation Assistance program

Brunswick, Maine

Dates

May/June through August 2015

Overview

This is an opportunity to work and learn in the middle of some of the most important conservation work taking place in America today: right in local communities. The National Park Service's [Rivers, Trails, and Conservation Assistance](#) (RTCA) program provides assistance to community-based projects that conserve rivers, create trails, and protect natural areas for conservation and recreational enjoyment.

The internship will:

- Respond to the National Park Service's goal to introduce youth to the agency and careers in outdoor recreation and conservation
- Help nonprofits and local governments that partner with NPS
- Build connections across many organizations and disciplines
- Help the program expand its ability to involve youth in local projects

Focus of Activities

The intern will assist the two staff in the Maine office with their 2015 RTCA projects. Projects are scattered throughout the state and range from development of urban community gardens to rural trail planning and construction. The intern will accompany staff to meetings and site work with partners and may assist with tasks such as note-taking, mapping, research, drafting of written plans, design of simple publications, communications, working with volunteers, and trail work. Exposure to different partner groups and on-the-job learning and training will be part of the internship.

Work Environment

The typical workday will be spent either in the office or out in the field (including travel). The Maine RTCA office is in a historic mill building in downtown Brunswick. The intern will have a desk and access to the internet and office equipment and supplies such as paper, printer and a phone. The intern would provide their own computer. The intern might spend some time in partner offices and/or in a home office.

Education and Qualifications

Ideally, you should have most or all of the following abilities and/or interests:

- Currently enrolled in or recently graduated from college
- A passion for outdoor conservation and recreation
- Experience and physical ability to work outdoors under conditions that might include heat, rain, and bugs
- Ability to build and maintain trails or an interest in learning
- Strong writing skills
- Skill in using online social media tools
- Finding and assessing information online and through personal interaction
- Ability to present information in writing and/or face to face
- Ability to work effectively with people from diverse communities and professional settings

- Strong organizational skills and attention to detail in arranging meetings, conference calls, and dissemination of information and in handling other project logistics
- Outgoing personality with ability to work both independently and as part of a team
- Experience and interest in graphic design
- A current driver's license and use of a car
- Ability to pass two background checks (one by the National Park Service and one by our partner, Conservation Legacy)
- Ability to problem-solve and adjust as situations change
- Ability to have fun!

Term of the Internship and Schedule

The internship will be full time (40 hours/week) for 12 weeks, or somewhat less than full time for somewhat more than 12 weeks.

Schedule:

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| • February 23 | Applications due |
| • March 2015 | Interviews of selected applicants |
| • April 1, 2015+/- | Intern selected |
| • May/June | Internship begins |
| • June | Intern gathering and trail training in New Hampshire |
| • August | Internship concludes |

Benefits

- \$200 weekly stipend for 12 weeks of service (based on 40 hours per week) paid by our partner Conservation Legacy
- \$1,493 AmeriCorps education benefit upon successful completion (based on a 12-week, full-time equivalent)
- Reimbursement for approved travel at a rate of \$.575 per mile, paid by Conservation Legacy

To Apply

Send your resume, letter of interest, and 3 references (name, relationship and phone number) via email and/or mail, to: Julie Isbill (Julie_isbill@nps.gov) and Burnham Martin (burnham_martin@nps.gov), National Park Service, 14 Maine Street, Suite 302, Brunswick, Maine 04011. For questions, call Julie at (207) 725-5028.

We will review applications starting February 23, 2015 and this opportunity will be open until the ideal candidate is selected.