



Report of Executive Director for August, 2017

- Weekly updates to membership
- Job posting updates on MRPA web site
- Email to directors asking for list of college students working for them
- Directors email about students who are summer staff
- Detroit for CSED annual meeting
- Posting job advertisements in Memberzone/website
- Emailed MMA risk management about playground safety inspectors
- List of cities/towns in Maine and cross-checked for recreation departments (from MMA) – sent list to MRPA board members
- Met with Executive Director of Maine Sports Commission
- MRPA conference planning committee meeting
- MRPA Board meeting in Bangor
- Emailed MRPA commercial members for quote on clipboards for 2018 conference
- Coordinated Ellsworth visit for Steve and Tracy
- Updating 2018 conference vendor packet
- Created time lines for MRPA Hot Shot, Track and Pitch Hit and Run
- Creating a sponsor/partnership proposal for MRPA Track program
- Messaging to MRPA Directors asking for parks photos for MRPA website
- Credit Union – making deposits
- Proposal for MRPA track sponsor/partner
- Email to students who worked in P & R Depts. This summer

Submitted to MRPA Board
August 31, 2017
Deb Smith, Executive Director