



## Report of Executive Director for December, 2017

- Weekly updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- Working on sponsorship package for Funtown/Splashtown for MRPA Track
- paying bills – balancing MRPA check book – Quick Books
- budget report
- prepared materials for Westbrook Community Center meeting
- Samoset contract review
- Donation to Hanken scholarship from MRPA
- Maine Red Claws for car decals – sent to Hot shot local communities
- Ed at Funtown about track sponsorship
- Conference exhibitors – messages/invoices etc
- MRPA January electronic magazine
- Membership invoices
- Hot Shot contacts/Red Claws/updating web site
- New Balance conversation about additional funding for Track program

Submitted to MRPA Board  
December 31, 2017  
Deb Smith, Executive Director