



Report of Executive Director for February, 2018

- Weekly updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- Working on sponsorship package for Funtown/Splashtown for MRPA Track
- paying bills – balancing MRPA check book
- budget report
- MRPA board meeting
- registration for 2018 conference
- Invoicing PCA workshop and annual conference
- Processed paperwork to change ownership of quick books account
- Mentoring matches
- Jordan Place – new hockey team connection
- Emailed NRPA about Playground safety course for November 2018
- NRPA state affiliate monthly call – public messaging campaign work
- Thank you to New Balance in Maine and corporate office in MA
- Invoiced late 2018 memberships
- Letter of support to Maine Dept. of Education grant
- Met with Maine Mariners hockey reps
- Updating dates and forms for 2018 track program
- Planning for hot shot state championships

Submitted to MRPA Board
February 28, 2018
Deb Smith, Executive Director