



Report of Executive Director for July, 2017

- Weekly updates to membership
- Job posting updates on MRPA web site
- MRPA state track meet
- Met with Steve and Tracy to plan for 2017-18
- Working with Lisa Ahearn to set up MRPA board meeting at St. Joes'
- Email to directors asking for list of college students working for them
- Worked on conflict of interest statement code of ethics for MRPA board
- Amy Vachon – Hot shot at UMaine
- Prepared Operations manual/by laws/strategic plan for Doug and Jason (new board members, 2017-18)
- Confirmed with Russell that Tracy is on the MRPA checking account
- State track meet budget and ribbon inventory
- Updated MRPA awards information, sent to committee members and posted on MRPA web site
- 2017 fall workshop updated to MRPA web site
- Requested PHR numbers from Dave, Tim and Tyler
- Requested Track numbers from each region
- Set up MRPA board meeting at UMaine Machias
- Gina Perow, fundraiser for Russell
- MRPA track feedback email to participating towns
- Detroit for CSED annual meeting

Submitted to MRPA Board
July 29, 2017
Deb Smith, Executive Director