



Report of Executive Director for November, 2018

- Weekly updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- Managing CPSI registrations/mailling materials to participants
- CPSI class prep
- Paid NRPA annual dues
- State salary survey
- Board meeting
- Attended CPSI training
- Kate at New Balance for track sponsorship – confirmed \$1500 sponsorship
- Mentor survey for 2018 participants
- Met with Jim K – Gorham Rec about hosting Regional track meet for 2019
- Email announcing Pine State Track and Field Games
- Sent FY19 salary survey to directors
- Invoice to Maine Red Claws for 2019 Hot Shot program
- Worked on reconciling MRPA budget
- Letter and donation to UMF – Jim Toner
- 2019 membership invoices

Submitted to MRPA Board
November 30, 2018
Deb Smith, Executive Director