



## Report of Executive Director for October, 2017

- Weekly updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- Continue work on 2018 conference vendor packet
- Credit Union – making deposits
- Hot shot manual updates
- Cape travel league meeting
- Sent fall workshop flyer to UMachias and Husson
- Welcome email to St. Joe's students
- Prepared Hot Shot materials for Maine Red Claws web site
- Notified MRPA commercial members about track sponsorships
- Flyers for sponsors of fall workshop
- Hot shot materials for MRPA members
- Working on mentoring info
- Funtown/Splashtown about track sponsorship
- Fall workshop Brewer
- Follow up with thank you and photos from fall workshop
- Emails to UMM, UMO, Thomas, USSM, UMPI about presentation for students
- Working on sponsorship package for Funtown/Splashtown for MRPA Track
- Fall workshop final budget and attendance from 2009-2017
- Russell about MRPA finances

Submitted to MRPA Board  
October 29, 2017  
Deb Smith, Executive Director