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Board of Directors Agenda

Thursday, December 14th, 2017

Lewiston Recreation, 65 Central Ave, Lewiston

Conference Call Dial in Number: **641-715-0861**

Participant Access Code: 633838#

10:00 am – 12:00 pm Board Meeting

1. Call To Order Balboni [10:03a]

Steve Balboni	Tracy Willette	Linda Brooks	
Jen DeRice	Debbie Gendreau	Hillary Hallett (excused)	Karyn MacNeill
Jason Hanken	Andy Kaherl	Doug Beck	Matt Tobin
Deb Smith	Denise LeBlanc(excused)		

Guests: Ken Capron, Joe Crocker

2. Review/Accept Minutes of October 19th, 2017 Board
Tracy, Karyn – Moved to accept as amended (new minutes reflect that Matt Tobin was at Oct. meeting)

3. Accept Budget Report Smith
Deb reported budget activity for past month; total amount in all accounts = \$95,323.25; Deb has been managing books since Russell's passing; Election for new treasurer will be at Spring Conference
Tracy, Deb G. – Moved to accept budget

4. Board Discussion

- a. Youth Action Team/Cribbage Programming Ken Capron
Ken Capron introduced Memory Works Program and collaborative effort between seniors and teens; Ran Cribbage Tournament as a fundraiser – encouraging our programs to establish brain-stimulating activities for seniors who are isolated and may have memory or dementia issues; Cribbage ideal for a way to develop math skills; Todd Smith in Waterboro has been a strong supporter of the program

Also discussed YAT (Youth Action Teams) as a way to get teens contributing to their communities through volunteer work; explained partnership with Major League Baseball Players Trust; scholarship opportunities for Recreation programs; commitment is a monthly meeting and a monthly activity with the youth teams, which are intended to foster leadership skills

- b. Mentoring Update
Deb reports that we have applications from 2 young professionals and 4 seasoned professionals looking to be mentors; Will continue seeking applicants
- c. Board Vacancy
Treasurer's position & Secretary's position will both be open; Carol Cook may be interested in coming back
- d. RP Scholarship
Idea behind this is to make the scholarship specifically for youth sports training related (i.e. NAYS training); Established this as something different than the Bill Bonneyman Scholarship; Discussion held about framework for scholarship program; Suggestions made to have a limit each year for both scholarships and further establish the application/reference process for scholarship applicants; Deb suggested making a presentation in March about this scholarship, and Russell's wife wishes to be present; Deb G. recommended giving Russell's wife some type of plaque recognizing the establishment of this scholarship
- e. Board Donations
Deb discussed notion of Board members making a financial contribution to the board; Donation button does exist on the MRPA website; Deb also raised issue of donation being made by the Board for the Haley Hanken donation ; Tracy made a motion for \$500 to the Haley's fund, Karyn seconded
- f. College Update
Andy had a conversation with Lisa to go back and do another presentation at SJC in the 2nd semester;

Andy asked Linda and Jen to join us; Andy wants to have a more involved presentation that helps the students learn ways they can get involved; All other colleges have been approached and SJC is the only one that responded – Deb asking for direct involvement (Tracy will contact UMaine, Deb has been in touch with Machias; Husson is covered); needs someone to contact USM, SMCC (Karyn), Thomas(Linda), UMPI (Hillary will be asked)

g. SCORP

Doug provided the proposed budget for 2020-2025 funding cycle; Jen inquired as to whether the \$5000.00 donation from MRPA needs to be paid all at once; Tracy explained that the discussion was to fund this donation in the 2019 MRPA budget, and reminded all that SCORP is a compliance issue for LWCF funds; Doug also shared the plan for the data base that would allow for a map with all of our outdoor facilities that would provide multiple GIS layers of valuable information, particularly if applying for LWCF funds – should be an interrelated data base that benefits the State and local communities; Matt makes a motion to support SCORP for \$5000.00 and have it taken from reserve, seconded by Jen; Karyn suggests that information be provided for vote at conference to understand; all in favor

h. MCC Market Analysis

Can Doug market communities' needs and research to see how MCC can help towns contract MCC services; Doug suggested ways he can provide this information to communities (i.e. SMART meetings, a workshop, a table at the conference)

i. LWCF/RTP Update

5. Committee Reports

a. Executive Director Report (Attached)

b. Membership

Deb informed us that invoices will be going out this coming week for 2018 memberships; Matt is inquiring about turf memberships and encouraging those folks to become members of MRPA- Matt wanting to be sure that group is included in some manner; question as to whether there needs to be a separate category; Steve clarified that the issue is we need to be sure we are doing something specific for that group and provide more services and want to be members for \$45.00; In the future, we may want to change the category to include parks and/or facility professionals; Deb will work with Matt to determine the types of programs that can be happening in order to show this group what can be offered to them.

c. Fall Workshop

No report; Andy suggested that we consider changing the location to increase the numbers; Jason has offered the Lewiston location – that discussion will be held

d. Annual Conference

Karyn provided written report; Everything is getting set up at Samoset; sessions are being plugged in along with End Note; delegate and speaker gifts have been ordered; Social sessions are being finalized; Karyn needs assistance with help at registration table, moderators, etc.; Hotel reservations have been made; Registration will open up as soon as conference sessions have been filled into time slots; Aim is for before January 1st

e. Awards

Good submissions so far; nothing for Haskell Award yet; Matt raised issue of having an award in Russell's name – not discussion has been had about this yet

f. Golf Tournament

No report

g. Hot Shot

Andy will be vacating this committee; Wishes to move his focus to the student piece and possibly running for vice president; Bangor will be hosting a regional and Skowhegan will attend that

h. Track & Field

No report

i. Pitch Hit & Run

No report

j. Scholarships

Jen will be new member of scholarship committee; otherwise no report

k. Tickets

Kate provided a written report; everything is taken care of for this year; Kate will continue managing this program – numbers were down, but revenue remained the same because the program had been re-negotiated; Deb G. is offering discounted Sugarloaf tickets for certain days if any other communities want to participate in this

1. Students

Andy reported on student involvement at the Spring conference; Other student involvement – bulletin board of job possibilities; professionals walk with students to vendor tables and network

6. New/Other Business

Steve shared the informal meeting up north for November; Northern representatives were disappointed that we had not traveled up there for that meeting; Tracy shared the information about the RTP projects that have been funded in the state; Andy shared that Hot Shot competition is the first day of the conference; NNERC – plans all set for January conference at Attitash

7. Adjourn

Moved and seconded by Tracy, Andy to adjourn at 12:30 p.m.

Next Meeting January 18th - Yarmouth Community Services - 10a
Memorial Library across the street from the town hall, 3rd floor
Parking at town hall