



**Board Of Directors Meeting Minutes**  
**Tuesday, February 28, 2017**  
**10:00 – 12:00 noon**  
**Skowhegan Community Center**

In attendance: Deb Smith, Denise LeBlanc, Karyn MacNeil, Linda Brooks, Russell Packett, Kate Harris, Andy Kaherl, Tracy Willette, Deb Gendreau, Hillary Hallett, Jen Derice, Matt Tobin & Steve Balboni  
Excused: Lucky D'Ascanio, Kate Harris

- 1. Call Meeting to Order** LeBlanc  
Called meeting to order, 10:17 a.m.
- 2. Review/Accept December 8, 2016 Meeting Minutes** Board  
Motion made (Packett) and seconded (Willette) - accept the meeting minutes from December  
Approved
- 3. Review/Accept Budget Report** Packett  
Russell sent out updated report on 2/27/17; Russell wrapping up the Winter Ticket Program – waiting for final report from Kate; considered to be a successful program; Discussed Deb's attendance at an Executive Director's development conference; professional development funds for Executive Director are in budget; Board authorized Deb to attend  
Motion (Willette) and seconded (Derice) to accept budget; Approved
- 4. Executive Director Report** Smith  
Board received monthly report from Deb; Working on building memberships and membership directory for conference; Meetings with Hot Shot and Track and Field; Deb G. asked about accessing e-mails for all departments through Memberzone
- 5. Committee Reports**

Student Reports Kaherl  
Andy reported about new student members and those that had applied for scholarships for the Spring Conference; Andy will meet students at conference in the morning; Deb encouraged people who wish to meet with people at the conference about potential job opportunities to connect with her; Tracy updated Board about changes taking place at UMaine Machias becoming a satellite to UMO

Spring Conference MacNeil  
Karyn reported updates; Program guide is available in draft form; Sponsorships have increased; 37 vendor booths; Deb put together an ad package – sold a ½ page ad for \$200; Many sponsorships in a variety of ways to increase revenue; Anthony looking for help with vendor relations at conference – Jason Hanken and Pete Bingham have stepped up for this year; this will be Anthony's last year managing the vendors; Nicole Welch working on sessions, which are all full; Working to finalize Monday night activities –Tasha Pinkham working on Monday night event (Archery Tag on-line); Have cut back on give-aways

Scholarships/Grants

Packett

Two applicants – committee will meet today to discuss that – neither applicant is for the Spring Conference

Fall Workshop

Brooks

Discussed that Nicole Welch will be chairing the Fall Workshop for 2017; Andy will help out with either Spring or Fall Conference Committee; Deb and/or Denise will finalize

MRPA Track & Field Program

Bouchard/Baude

Denise reported for Matt; State meet to be held in Bangor; Deb raised discussion as a follow-up from December meeting in Windham; Hillary, Andy and Denise willing to help on a committee for the day of the event – Board feels that there should be more of a committee to assist with the day of the event; Denise to reach out to Matt and Tim to establish that

Hit Pitch & Run

Stewart

No report

Golf Tournament

Balboni

Steve has information up on website – needs help day of; September 8<sup>th</sup>

Ticket Program

Harris

No report

Hot Shot Program

McDaniel

Andy reported on South Portland Regional- 4 communities attended S. Portland, 4-5 departments for other region – only 30 people attended the regional events; no participation for 13-15 year old girls from the South at States; Southern Maine state is March 12<sup>th</sup> – Andy addressed concerns that this program has run its' course; Deb G. reported on Eastern Maine area – pushed it hard at EMPRA meetings- only Bangor and Skowhegan with 28 participants in the local event; All winners cannot even attend the regionals; Tracy suggested we consider as a Board if we continue this, and if so, what the timing should be; Deb explained that the Red Claws did not follow through on many of their agreements, although the sponsor money was provided; Hillary spoke on behalf of Northern Maine – she has 89 participants in her own community; Hillary would like to have it continue; Discussion held about continuing this as only a Northern Maine program and see if Red Claws is willing to continue sponsorship; Motion made to continue to offer Hot Shots in Northern Maine with Hillary chairing the event and continue working with Hot Shots (Willette and Tobin); Approved

Membership

Smith

Deb provided names of people who were previously members and are not responding; Membership remains on target with new members, new agencies, new commercial members, etc.

NNERPC

Balboni

Good year – 200 delegates with a full house; starting to outgrow Attitash; Good pre-conference training with NAYSA – will continue to look at pre-conference workshops; Vermont is the chair for 2018

Awards

DeRice

Every category is filled with winners in each ticket; 3 Facility Winners; Cost/meal is \$40 for Monday night meal; Discussed additional meal costs for award winners – Jen and Karyn to work together on having some leeway with banquet budget for awards; Jen working on getting more people to nominate others; Motion made to allow up to \$1000 for meals to be comped for award recipients

Marketing

Balboni

No report

**6. Affiliate Group Update(s)**

Board

Denise to be attending MMA Conference

Active Community Conference

LeBlanc

**7. Regional Training Update**

Bingham/Gendreau/Hallett

SMART – Last meeting missed due to snow; not meeting in March because of Spring conference

EMPra – Deb G reported there will be a meeting in March; all meetings to include a speaker; working with Shelley (Hamden); holding a session with Bob Bigelow that Board members are invited to

NMCRA – continue to meet monthly; hoping for a Google Docs training with their funds

**8. Other Business**

Board

Reminder to vote for MRPA Why we Love Camp Video

Next meeting dates –

March: at conference

April: no meeting

May 11th: Bath

June 1st: Before Sea Dogs game at 9:00 a.m.- may meet in South Portland- Denise to confirm with Anthony

Strategic Plan – Discussed; Deb to make updates and bring back to Board

Recreational Lacrosse Program - Andy discussed that many programs getting away from MYL – Andy has created his own league – asking Board to see about calling this the MRPA Youth Lacrosse League – speculating that it will be 200-300 lacrosse programs – deadline to join league in March 2017

**10. Adjourn Board Meeting**

LeBlanc

Moved (Tobin) and seconded (Balboni) to adjourn – 1:20 p.m.