



## Report of Executive Director for February, 2019

- Weekly updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- Worked on reconciling MRPA budget
- Hotel reservations for Hot Shot
- CSED conference call – advocacy
- Follow up with Rep Golden about meeting
- Thank you note to Senators King and Collins for LWCF support
- Posted MRPA track and field lesson plans on web site
- Contacted Maine Association of Tourism
- Emailed track lesson plans to membership
- Emailed CSED group for legislative brochure
- Posting business meeting docs on MRPA web site
- Sent notification to membership about annual meeting
- Worked with Brady on exhibitors for conference
- Worked on LWCF materials for March meeting
- Set up NRPA Playground Maintenance course for April 2019
- Prep for annual conference

Submitted to MRPA Board  
March 1, 2019  
Deb Smith, Executive Director