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## Board of Directors Agenda

Thursday, May 9, 2019

Yarmouth Log Cabin, Yarmouth, ME

Conference Call Dial in Number: **641-715-0861**

Participant Access Code: 633838#

10:00 am – 12:00 pm Board Meeting

- |                  |                |              |                 |            |          |
|------------------|----------------|--------------|-----------------|------------|----------|
| 1. Call To Order |                |              |                 | Willette   | [10:00a] |
| Tracy Willette   | Karyn MacNeill | Sabrina Best | Deb Smith       |            |          |
| Debbie Gendreau  | Jen DeRice     | Jason Hanken | Hillary Hallett |            |          |
| Lisa Thompson    | Nicole Welch   | Matt Tobin   | Tyler Stewart   | Erika Dube |          |

2. Review/Accept Minutes of April 11, 2019 (DeRice/Hallett); all in favor unanimous

3. Monthly Budget Report Smith

No report provided, 2 communities who have not paid conference dues and 1 payment from the playground safety training still outstanding. Deb and Tracy are following up with CPA to discuss filling taxes for the non-profit status. This will help get clarification on process for future years.

4. Board Discussion

a. Hot Shot

Hillary reported the Northern would be best if the northern continues thru MRPA and Red Claws would need a budget to include bus transportation. The Bus would be from Presque Isle to Portland, winners and parents (2 tickets) brings the program cost back up to \$2,500-\$2,900. If Red Claws want to be involved still and hold States or hold a trip to recognize the winners a bus would be required. It would be better to do a trip rather than hold State competition. Deb said she will have a convo with Red Claws to get an idea of what they are willing to do with sponsorship contributions. Either way the Northern Region will continue to run Hot Shots. There was a consensus that the board supporting Deb having this convo with the Red Claws to determine the future of the Hot Shot Program, to have final decision by June.

b. Ticket Rack Card Update

Tracy sent out a Rec Card format for these to be placed at the travel centers along 95. This would be a dual promo card for Ticket Program and MRPA. Ticket sales start in June so the printing and distribution needs to happen now. The card will list 12 spots along the travel route, but they can scan the card to find a list of the closes department. Steve mentioned making sure everyone looks at the website to make sure the contact info is up to date. \$135 for the year subscription from the MTA to place these cards in the 7 locations; Yarmouth, Calais, Houlton, Hampden North and South, Fryeburg, Kittery.

c. SCORP Survey Update

Tracy reported off an email provided from Doug, he said 3,289 surveys were completed. He will provide a full update at the next meeting. MRPA agreed to support financially for \$5,000. Steve talked about the efforts the Departments made in trying to get the word out, which did reflect in surveys being filled out. There was a suggestion that the board clarify the marketing component that was spelled out in the original ask for support from MRPA.

d. Western maine Meeting Update

Tracy reported that this meeting went very well and Deb echoed that 9 communities. As a result of the meeting; Bridgeton is now selling tickets and apart in Track Program, Bethel is also joining membership, Oxford has part-time director that has joined membership and ticket program, Paris is also looking to join membership, Waterford has joined as a member. Overall these communities love the resource tab on the memberzone. Scott in Poland will be hosting the May 23 meeting at Camp Connor at 10am. These communities have been added onto the SMART mailing list as this group has not reached the level of becoming their own region, yet.

5. Committee Reports

a. Executive Director Report

Smith

Written Report. The Highlights; Erika will be the fall workshop chair, Nicole is taking over spring conference, both have filled out their conference committees with some new faces.

b. Playground Safety Seminar

Smith

Playground Safety was very successful with 32 participants for a profit of just under \$600.

- c. Membership Smith  
 Deb reported new members from Waterford, Oxford and Village Sports in New Hampshire.
  - d. Annual Conference Welch/MacNeil  
 Nicole will be taking over as new chair and working on a date for the committee to meet.
  - e. Legislative Willette  
 Tracy mentioned a new bill to exempt security video from FOIA requests which would only apply to Schools, Parks and Rec is not included at this moment. Clarification was made that any program inside a school would fall under this topic (Rec programs ran out of Schools would be included in this bill).
  - f. Awards Willette  
 No Report
  - g. Bonneyman Golf Tournament Balboni  
 Steve reported that there are a dozen hole sponsors, no title sponsor, and a few teams have signed up. The Title sponsor is at \$15,000, any help finding one would be greatly appreciated. Prizes and Volunteers will be needed, earlier the better as the tourney will be held Sept 6.
  - h. Fall Conference Dube  
 Reported above, Erika Dube will be the chair and setting up a meeting with conference committee. The Conference will be held on Oct 18, 2019 in Lewiston.
  - i. Track and Field Baude  
 Register ASAP! There was a conference call with Maine lead organizers and assigned jobs accordingly.
  - j. Pitch Hit & Run Stewart  
 Locals are hosting currently with some issues of the weather. The regional dates and locations are posted on the website. Red Sox is hosting June 13 so there is still time to get locals and sectionals in, but the trend is the pool of overall participants may be lower due to lack of fields.
  - k. Tickets Harris  
 The website is current with all participating locations and working on a new invoicing procedure to help streamline the process. The main issue is the paperwork and checks are arriving at different times so hopefully this process will eliminate this issue. There was a suggestion of having a credit card payment option, the issue would be credit card fees. An option would be to add a transaction fee for using a credit card.
  - l. Students Thompson  
 No report
  - m. Northern New England Update Thompson  
 Red Jacket is the location January 7-9, 2020 and planning will start next month.
  - n. NMCRA Hallett  
 They meet the first Wednesday of the month, highlight from recent meeting is they are dropping their HS basketball league.
  - o. EMPRA Gendreau  
 Friday May 24 in Bangor from 10am-11am for Lightning Training for summer camp and Pools. Tracy sent board the agenda for the training. All are welcome to attend. Ken Hanscom will be retiring, more info on any get together will be sent out when it is made available.
  - p. SMART DeRice  
 Tuesday May 14 in Auburn, Sea Dogs Game in June and then Erika will be taking over.
6. New/Other Business Board  
 Deb talked about Bob at UNH is looking to do a salary survey in New England and asked if Maine wants to be involved. The Board supported moving forward on this.
7. Adjourn (DeRice/Hallett); all in favor unanimous [11:32am]