



Report of Executive Director for December, 2019

- electronic updates to membership
- Job posting updates on MRPA web site
- Posting job advertisements in Memberzone/website
- 2020 conference planning committee meeting
- Worked on conference meals
- Working on 2020 budget
- Tyler about golf tourney
- Conference planning with Nicole
- Laura Sargent, Bristol P & R – membership invitation
- Emailed Maine Office of Outdoor Recreation for partnership
- Conference call with Laura Harper, lobbyist – Karyn and Jen
- Membership campaign email
- Conference call Tyler, Karyn, Jen, Steve about future golf tourney
- Nicole conference meals
- Nina Andersen – possible bookkeeper for MRPA
- December board meeting
- Note to Nina Anderson about bookkeeper possibility
- Sent email to track committee about a January meeting
- Thank you message to Laura Harper – not able to hire as lobbyist at this time
- Notification to Kelly Kelly, PHR coordinator that MRPA not affiliated moving forward
- Membership invoices emailed
- Winter rack card email to membership

Submitted to MRPA Board
December 31, 2019
Deb Smith, Executive Director