



**March 16, 2020 Annual Meeting
Proposed Bylaw Change to the Treasurer Position**

By Laws of the Maine Recreation and Park Association, Article IV, *Officers*, Sec. 6 *Treasurer*

Reason for the change: The 2019-2020 MRPA Board of Directors recommends the changes listed below in order to provide an accurate description of the Treasurer's position responsibilities.

MRPA By-laws currently state:

Sec. 6. Treasurer: The Treasurer shall have the custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the State Association and shall deposit all monies and other valuable effects in the name and to the credit of the State Association in such depositories as may be designated by the Board of Directors. He or she shall disburse the funds of the State Association in accordance with these Bylaws as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the President and the Board of Directors at its regular meetings, or when the Board of Directors so requires, an account of all of his or her transactions as Treasurer and of the financial condition of the State Association. All financial records must be retained for seven years.

Any single financial transaction to a single source exceeding one thousand dollars (\$1,000) shall require approval of the Treasurer and the President (or VP if acting in absence of the President).

A financial review of the Association financial records and federal tax return will be completed by an accounting firm annually within six months of the end of the Association's fiscal year.

Proposed changes:

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