

**EXECUTIVE BOARD MEETING**  
**Wednesday, April 8, 2020**  
**ZOOM CONFERENCE CALL ONLY**



ATTENDANCE **bold = present** EX = excused

**Deb Smith** Jesse Kaye-Schiess  
**Andy Gray** (phone) **John McCullagh**  
**Becki Belmore** **Karyn Bussell**  
**Dana Welch** **Kathy Sutton**  
**Daniel Gish** Katie Brooks  
**Emma Campbell** **Katie Hawke**  
**Gabrielle Adam** **Kayla McGee**  
Gary Urey **Leslie Winchester**  
Gina Finn Liz Hemdal  
**Jamie Dillon** **Lynn D'Agostino**  
**Jean Zimmerman** **Maria Minor**

**Nancy Curtis**  
Sara Thurston  
Scott Pelletier  
**Susan Berry**  
Tim Baude  
**Tim Farrar**  
Joanne De Campos \*

**Business Meeting** **Called to order at 5:11 pm**

A. Approval of minutes from [March 4, 2020](#)

MOTION TO APPROVE 3/4/20 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	John	All in favor	SO MOVED

B. Treasurer Report for approval [April 2020](#)

\$200 donation made to Crostini Catering as we are not together eating dinner tonight.

MOTION TO APPROVE TREASURER'S REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Gabby	All in favor	SO MOVED

C. Reports - No approval needed

- a. President's Report - [March 2020](#)
- b. Executive Director - [March 2020](#)  
HE and PE Toolbox Facebook pages have been linked to MAHPERD website.
- c. DOE liaison - [April 2020](#)

**D. Old Business**

- a. [Recreation](#) award proposal  
Need to review the final points: most said they do not need to be a member of NRPA as they belong to our state organization; member of MAHPERD in past 3 years; Karyn suggests loosening MAHPERD membership requirement to help "recruit" members, Susan is concerned that may cause issue with HE and PE award requirements; Dana suggests "membership preferred"; Tim F wants us to give the award and not be too restrictive.  
**★ Susan opposed, all others present via video voted in favor of the Recreation Award with Deb writing the guidelines to include "membership preferred".**
- b. [Dance](#) award proposal  
**★ Susan opposed, all others present via video voted in favor of the Dance Award with Deb writing the guidelines to include "membership preferred".**
- c. SHAPE speak out report - Andy

Ask of SHAPE, 2021 for full funding of all the titles to include PE; all of our national congress people are in favor of this, meetings were cordial and went well; Andy provided support to Massachusetts APHERD members; 151 people in attendance from 31 states

- d. Hall of Flags report out - event was cancelled
- e. GWIS grant application update - did not receive this grant from Harold Alfond Foundation Girls and Women in Sports will continue to seek funding. Deb will update us as needed.
- f. Regional workshop/professional development opportunities
  - Central Aroostook Council on Education - 9/18/2020 (PI or Caribou HS)
  - Northern Maine Education Collaborative - 9/18/2020 (UMPI)
  - Greater Sebago Alliance - 3/13/2020 (Windham HS)
  - Western Maine Education Collaborative (Farmington area) March 2021  
Tim F. reports Friday before October long weekend, common PD in Lewiston area
- g. Fundraising potential programs: continue to look for fundraising ideas  
Susan raised the point that this is a challenging time to ask for funding yet this time of year is better for planning purposes of organizations to consider donations/support
- h. 75th birthday update  
Deb finalizing list of past presidents to invite; Deb is concerned about their attendance

**E. New Business**

- a. [2020/2021 budget review](#)  
Deb has concerns about the 2020 conference based on the pandemic situation; will teachers attend, will sponsors and vendors participate?

Kathy proposes a raise for Deb to \$18,000.

Advocacy work is important as part of SHAPE America. Deb has spoken with other Executive Directors who no longer send representation to SHAPE Speak Out in Washington DC due to financial reasons. Deb is recommending taking a year off and instead making visits in state; discussion by several members in support of advocacy with state and local leaders. Andy pointed out we can meet with national representatives right here in Maine at their local offices.

Deb asked if we want to leave \$2000 for SHAPE Speak Out or move it to the scholarship line. Dana asked if we want to increase the amount of scholarships or increase the number of scholarships available. The 2019 conference had 10 scholarships available; 6 were requested but not all were used. Susan proposed 2 levels of scholarships available. Lynn suggests being specific with requirements for mileage/distance. Kathy reminded everyone that lodging is available in the community.

MOTION TO KEEP \$2000 IN BUDGET AND MOVE FROM SHAPE AMERICA TO SCHOLARSHIPS	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Susan	Kayla	All present via video in favor	SO MOVED

MOTION TO ACCEPT BUDGET WITH EXPENSES OF \$86,325 AND REVENUE OF \$88,669	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Gabby	Tim F.	All present via video in favor	SO MOVED

- b. Review [conference fees](#)  
Deb recommends not raising conference registration fees this year; Deb expects meal prices to increase this year and is recommending increase of \$2 per meal; contract in place for 2 years, this year room prices increase; All present via video in favor in increasing each meal by \$2
- c. Review [exhibitor fees](#): tabled
- d. Review [sponsorships](#): tabled
- e. What will our November conference look like?  
Susan and Jean can provide a laundry list of topics and teachers to present sessions on remote learning..  
Dan reports Lewiston is working with UNE for athletics; hoping to further foster this relationship. Dana suggests schools may move forward with remote learning for snow days.  
Susan suggests we may need to consider a virtual conference.  
Tim questions what the financial impact will be if we don't hold our conference; specifically our commitment to the Samoset; could we do a joint conference with MPRA? Susan mentioned we would perhaps offer webinars, etc.. Katie suggests we may be able to have presenters offer sessions remotely. Deb reported that the MPRA was able to cancel their conference and all finances were refunded by the Samoset. As a show of good faith, the MPRA signed a three year contract with the Samoset.

## Conference Planning

- a. Discipline VPs Report Out on Conference Planning Work  
# sessions/ discipline: It's very challenging with time right now. Brief updates provided.  

Health 18	Physical Education & APE 32
Recreation 11	Dance 11
- b. [Request for Proposal](#) - due by May 20 - sooner is better  
Dana suggests to keep reaching out without being pushy.
- c. Review and finalize 2020 conference schedule changes needed on Monday for Past Presidents, and Keynote timing [2020 proposed conference schedule](#)  
If Jamie Sparks is available, we need to move lunch, general session, and keynote to accommodate Jamie and give Samoset staff time to change the room over. Susan expressed concern with lengthy sitting after lunch; suggested having one session then go into the keynote. Deb will look at options. Maria reminded changing the room out is a challenge.
- d. Keynote and Endnote updates  
Jamie Sparks, President of SHAPE to be sponsored by ETR; has not been confirmed  
Pender Makin, MDOE Commissioner as endnote; Susan suggests that we postpone our request.  
Lynn will write Pender a note respectfully suggesting other dates to attend a future Board meeting (not May as scheduled).
- e. Corn hole update: will go again! People will be asked to bring boards and bags; alternative entertainment may be offered as well.

## Committee Meetings: tabled

- a. Review committee assignment: [2020 Committees](#)
- b. Review action plans for 2020 - [Membership](#) / [Awards](#) /Fundraising/[Advocacy](#)
- c. Report out where they are and next steps
- d. [Awards photo background](#)
- e. Set next meet before May 20 Board meeting

**Other**

- Eastern district leadership meeting in Portland in June has not yet been cancelled; Deb and Kayla planning to attend; Deb expects it will be canceled
- Dana grant application for membership; will be emailing information to the Board
- Deb reported Nick Kline at US Games/OPEN has been laid off and is confident he will find another position. He is a great supporter of MAPHERD and our conference.
- MARIA: a lot of people are following MAHPERD FB page; suggests having a cover photo contest, 5K run on your own; thumbs up from the group; Susan mentioned using an app to document: Becki mentioned stratta, under armour; others available; Gabby suggests using Jump 19 as a starter
- Susan suggests we may want to consider a June meeting

**Future Meetings****MAHPERD BOARD MEETINGS**

- WED May 20
- WED September 16
- WED October 14
- November 1 - 3, 2020, 75th MAHPERD Conference, Samoset Resort