



## Report of Executive Director for February, 2022

- Electronic updates to membership
- Job posting updates on MRPA web site
- Weekly eblasts
- Conference planning
- MRPA “telling our story” document
- Working on MRPA member interviews
- Operations Manual
- Follow up unpaid memberships
- Conference registrations/new member paperwork
- Safe Zone training
- Zoom meeting with Healthy Living for ME (Jen)
- Met with conference planning team
- Attended Let’s Go Advisory Committee Meeting
- Created certificates for Why I Love Summer Video contest
- February board meeting
- Advocacy team meeting Feb. 15<sup>th</sup>
- Met with Samoset staff and Nicole
- Met with MRPA members presenting at conference
- Updated professional development master list
- Invited MA, NH, VT to conference
- Let’s Go Advisory Committee Zoom
- Created google doc for MRPA membership
- Created certificates for Why We Love Summer Camp video contest
- Getting to know member interviews and social media posts
- Gov. Mills proclamation for July (2/24/2022)emailed

Submitted to MRPA Board  
Deb Smith, Executive Director